

Cabinet

Minutes



Monday 9 May 2016

PRESENT

Councillor Stephen Cowan, Leader of the Council
Councillor Michael Cartwright, Deputy Leader
Councillor Ben Coleman, Cabinet Member for Commercial Revenue and Resident Satisfaction
Councillor Sue Fennimore, Cabinet Member for Social Inclusion
Councillor Wesley Harcourt, Cabinet Member for Environment, Transport & Residents Services
Councillor Lisa Homan, Cabinet Member for Housing
Councillor Andrew Jones, Cabinet Member for Economic Development and Regeneration
Councillor Vivienne Lukey, Cabinet Member for Health and Adult Social Care
Councillor Sue Macmillan, Cabinet Member for Children and Education
Councillor Max Schmid, Cabinet Member for Finance

191. MINUTES OF THE CABINET MEETING HELD ON 11 APRIL 2016

RESOLVED:

That the minutes of the meeting of the Cabinet held on 11 April 2016 be confirmed and signed as an accurate record of the proceedings, and that the outstanding actions be noted.

192. APOLOGIES FOR ABSENCE

There were no apologies for absence received.

193. DECLARATION OF INTERESTS

RESOLVED:

There were no declarations of interest.

194. ICT TRANSITION - ASSURING BUSINESS CONTINUITY

RESOLVED:

- 1.1 That the report be noted.
- 1.2 That the further recommendations contained in the exempt report on the exempt Cabinet agenda, be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

195. TRANSFER OF A STRIP OF LAND AT WOOD LANE

RESOLVED:

- 1.1. That the Council declares the land identified in Plan 2 as surplus to the Council's requirements.
- 1.2. That officers be authorised to dispose of the strip of land as shown in Plan 2 for the best price reasonably obtainable to St James Group Limited as outlined in the main and exempt report and otherwise on such terms and conditions as the Director (Legal Services) and the Director of Building and Property Management consider *appropriate* in consultation with the Cabinet Member for Finance. This disposal will directly enable the provision of new open space for community use and allow the development of substantial housing (affordable and private housing) in the borough.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

196. ONGOING PROVISION OF CORPORATE CONTACT CENTRE SERVICES AND ONLINE MY ACCOUNT PORTAL

RESOLVED:

- 1.1. That the council award a contract to Agilisys Ltd for daytime and out of hours contact centre services, commencing on 1 November 2016 initially for 12 months, with an option to extend for a further 12 months, based on the same terms and conditions as those set out in the HFBP Services Contract.
- 1.2. That the council award a contract to Agilisys Digital for the online My Account portal, commencing on 1 November 2016 initially for 12 months, with an option to extend for a further 12 months, based on the same terms and conditions as those set out in the HFBP Services Contract.
- 1.3. That the contact centre services require unbudgeted growth, which is to be funded by virement from unallocated contingencies, be noted.
- 1.4. That a specific budget is to be created for the My Account services within Corporate budgets (it has in the past been funded from corporate unearmarked funds), be noted.
- 1.5. To delegate the commercial close of the contracts to the Cabinet Member for Commercial Revenue and Residents' Satisfaction.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

197. BUSINESS CASE FOR STREET LIGHTING LED LANTERN REPLACEMENT

RESOLVED:

- 1.1. That approval be given to replace existing 8,343 lanterns with LED technology to achieve early savings in the next three years.
- 1.2. That the expenditure be funded from the Efficiency Projects Reserve.
- 1.3. That a tender for the delivery of a borough LED Lighting Programme be carried out to reduce costs and drive innovation.
- 1.4. That the LED lighting programme will be delivered to allow future use of CMS technology and in order to fully explore the potential benefits and functions the Council will carry out extensive trials of CMS systems to test

them in the borough with a view to carrying out implementation as a second phase, be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

198. PARKING PROJECTS & POLICY PROGRAMME 2016-2018

RESOLVED:

- 1.1. That approval be given to carry out feasibility design and consultation on project 2 as set out in section 5, based on direction from the Cabinet Member for Environment, Transport and Residents Services input as to which CPZ and the results of any CPZ consultation will be reported to the Cabinet member detailing the responses and any recommendations for decision.
- 1.2. That authority be delegated to the Cabinet Member for Environment, Transport and Residents Services in consultation with the Director of Transport and Highways for the design and implementation of the special ICO signage project as detailed in section 6 of the report.
- 1.3. That approval be given to deliver projects 1 and 3-9 as detailed in section 5 of the report.
- 1.4. That approval be given to place all works orders with one of the council's existing term or framework contractors; and in exceptional circumstances (where the council does not have the specific expertise) design work services through the London Borough of Ealing's framework consultants contract with Project Centre Limited.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

199. CATALYST HOUSING GROUP CONTRACT AWARD

RESOLVED:

- 1.1 To waive the Contract Standing Orders that require a minimum of five tenders to be sought for contracts of £172,514 or greater total estimated value to allow the Council to directly award a contract to Catalyst Housing Group from 1 April 2016 to 31 March 2018.
- 1.2. To elect to directly award a contract to Catalyst Housing Group in accordance with Regulation 32(2)(b)(ii) of the Public Contracts Regulations 2015 (the "Regulations"), on the grounds that "the services can be supplied only by a particular economic operator" and "competition is absent for technical reasons" and Regulation 76 (8) (a) "in relation to the award of contracts subject to this section, contracting authorities may take into account any relevant considerations, including the need to ensure, quality, continuity, accessibility, affordability, availability and comprehensiveness of the services" and 76 (8) (b) contracting authorities may take into account "the specific needs of different categories of users, including disadvantaged and vulnerable groups" and that contract to be for the provision of 30 nursing dementia beds at Acton Care Centre for two years with a maximum contract value of up to £2,012,400 during the period 1 April 2016 to 31 March 2018. This represents a price increase of 2.54% on 2014-15 costs, the price increase to be backdated to 1 April 2015.
- 1.3 To note the continuation of the informal arrangement for preferred status for spot purchase of a further ten nursing dementia beds and 20 nursing frail elderly beds at Acton Care Centre. The arrangement to continue to 31 March 2018 and to agree a price increase of 2.54% on 2014-15 costs, the price increase to be backdated to 1 April 2015.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

200. AWARD OF CONTRACTS FOR SECTION 75 SERVICES IN ADULT SOCIAL CARE INTEGRATED LEARNING DISABILITY TEAMS TO CENTRAL LONDON COMMUNITY HEALTH TRUST

RESOLVED:

- 1.1 That Cabinet delegates the award decision for this service to the Cabinet Member for Health and Adult Social Care, London Borough of Hammersmith and Fulham to directly award contracts to Central London Community Health Trust for section 75 services in Learning Disability Teams for three years from 1st January 2016 to 31st December 2018 (with the option of two further annual extension), having a total contract value of approximately £5,432,139 (including two possible annual extensions valued at approximately £1,072,043 p.a).
- 1.2 To note that the Cabinet Member for Adult Social Care and Public Health, Royal Borough of Kensington and Chelsea, agrees to directly award contracts to Central London Community Health Trust for section 75 services in Learning Disability Teams for three years from 1st January 2016 to 31st December 2018 (with the option of two further annual extension), having a total contract value of approximately £5,507,575 (including two possible annual extensions valued at approximately £1,101,595 p.a).
- 1.3 To note that the Cabinet Member for Adults and Public Health, Westminster City Council agrees to directly award contracts to Central London Community Health Trust for section 75 services in Learning Disability Teams for three years from 1st January 2016 to 31st December 2018 (with the option of two further annual extension), having a total contract value of approximately £5,477,900 (including two possible annual extensions valued at approximately £1,095,580 p.a).

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

201. CONTRACT AWARD REPORT FOR COMMUNITY CHAMPIONS PROGRAMMES FOR HAMMERSMITH AND FULHAM

RESOLVED:

1.1 That the Cabinet award the three new contracts for provision of Community Champions projects in North End, Fulham Reach and Addison wards, to the recommended providers as listed below:-

- To award a five year contract to Pinnacle/Pulse to deliver a Community Champions project in North End ward on Gibbs Green and West Kensington Estates at a total contract cost of £212,500.
- To award a five year contract to the Hammersmith and Fulham Volunteer Centre to deliver a Community Champions project in Fulham Reach ward on the Bayonne and Field Road Estates at a total contract cost of £243,830.
- To award a five year contract to the Urban Partnership Group to deliver a Community Champions project in Addison ward in the Shepherds Bush Green Area at a total contract cost of £250,000.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

202. CONTRACT RENEWAL REPORT FOR COMMUNITY CHAMPIONS PROGRAMMES FOR HAMMERSMITH AND FULHAM

RESOLVED:

1.1 That approval be given for a retrospective waiver of the Council's Standing Orders (CSO) and that approval be given to extend the term of the three contracts to the existing service providers, as set out in Appendix 1 (in the exempt report on the exempt Cabinet agenda), from 1st April 2016 to 31st March 2019. The maximum lifetime value of each of the 3 contracts will not exceed £589,148 (see Appendix 1), the threshold where Schedule 3 contracts would be subject to competition under the Public Contracts Regulations 2015.

1.2 That the modification of the existing contract to Old Oak Housing Association as set out in Appendix 1 (in the exempt report on the exempt

Cabinet agenda) to provide for an extension of the term of the contract for a further period of three years effective from 1 April 2016 for a contract value of £40,000 per annum, aggregate £120,000 over three years, be approved.

- 1.3 That the modification of the existing contract to Urban Partnership Group as set out in Appendix 1 (in the exempt report on the exempt Cabinet agenda) to provide for an extension of the term of the contract for a further period of three years effective from 1 April 2016 for a contract value of £45,000 per annum, aggregate £135,000 over three years, be approved.
- 1.4 That the retrospective award of the contract to White City Enterprise as for the period of July 2014 – June 2016 for the two year value of £165,000, be approved.
- 1.5 That the modification of the existing contract to White City Enterprise as set out in Appendix 1 (in the exempt report on the exempt Cabinet agenda) to provide for an extension of the term of the contract for a further period of three years effective from 1 July 2016 for a contract value of £45,000 per annum, aggregate £135,000 over three years, be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

203. FORWARD PLAN OF KEY DECISIONS

RESOLVED:

The Key Decision List was noted.

204. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the remaining items of business on the grounds that they contain information relating to the financial or business affairs of a person (including the authority) as defined in [enter relevant paragraph(s) here, i.e. paragraph 3] of Schedule

12A of the Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

[The following is a public summary of the exempt information under S.100C (2) of the Local Government Act 1972. Exempt minutes exist as a separate document.]

205. ICT TRANSITION - ASSURING BUSINESS CONTINUITY : EXEMPT ASPECTS (E)

RESOLVED:

That the recommendation contained in the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

206. TRANSFER OF A STRIP OF LAND AT WOOD LANE : EXEMPT ASPECTS (E)

RESOLVED:

That the recommendation contained in the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

207. ONGOING PROVISION OF CORPORATE CONTACT CENTRE SERVICES AND ONLINE MY ACCOUNT PORTAL : EXEMPT ASPECTS (E)

RESOLVED:

That the recommendation contained in the exempt report be approved.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

208. CONTRACT AWARD REPORT FOR COMMUNITY CHAMPIONS PROGRAMMES FOR HAMMERSMITH AND FULHAM : EXEMPT ASPECTS (E)

RESOLVED:

That the Appendix be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

209. CONTRACT RENEWAL REPORT FOR COMMUNITY CHAMPIONS PROGRAMMES FOR HAMMERSMITH AND FULHAM : EXEMPT ASPECTS (E)

RESOLVED:

That the Appendix be noted.

Reason for decision:

As set out in the report.

Alternative options considered and rejected:

As outlined in the report.

Record of any conflict of interest:

None.

Note of dispensation in respect of any declared conflict of interest:

None.

Meeting started: 7.00 pm

Meeting ended: 7.04 pm

Chair